

Oakham Town Council

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A MEETING OF
OAKHAM TOWN COUNCIL
WEDNESDAY 13TH JULY 2011 AT 7.00PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM

AGENDA

1. **APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
2. **DECLARATIONS OF INTEREST**

Members are asked to declare any interest they may have in respect to items on the agenda
3. **MINUTES (*Appendices A(i) and A(ii)*)**

To confirm the minutes of the meetings of Oakham Town Council held on

 - (i) Monday 27th June 2011
 - (ii) Wednesday 6th July 2011
4. **COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 8
(*Members note that 72 hours notice is now required*)
5. **ITEMS OUTSTANDING FROM PREVIOUS MEETINGS**

To consider items outstanding from previous meetings
6. **CHAIRMAN AND MEMBER'S REPORTS**

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council
(*Members intending to report should inform the Clerk prior to the meeting*)
7. **REGISTER OF MEMBER'S INTERESTS**

Members are asked to inform the Clerk of any changes in their Register of Member's Interests.
8. **CLERK'S REPORT – For information only**

To receive a report from the Clerk
9. **DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)

10. CO-OPTION
To make appropriate decisions relating to the co-option of a new member on to the Council

11. AMENDMENT TO STANDING ORDERS (Cllr Dewis)

To consider and decide on the following amendments:

- (i) SO 1(s) - Insert after “for or against that question” in fourth line -
“At the request of a councillor, supported by two other councillors, a signed ballot may be taken on any motion to show whether each councillor present and voting gave his vote for or against that motion. Such requests shall be made before a vote is taken”
- (ii) SO 36(d) - delete “”by the Council”.
- (iii) New SO 36 (e) - “The interview of prospective candidates for co-option shall be undertaken by a minimum of three councillors appointed specifically for the task”
- (iv) (a) Renumber present 36(e) to 36(f)
(b) Renumber present 36(f) to 36(g)

12. APPOINTMENT OF STANDING COMMITTEES (Appendix B)

- (a) To appoint standing committees
- (b) To nominate members to the committees appointed in 12(a)
- (c) To decide on terms of reference for any committee appointed at 12(a)

Members note that amendments to Standing Order 32 may have to be made depending on decisions made at 12(c). These amendments will be considered at the next meeting of the Council.

13. RECOMMENDATIONS FROM WORKING GROUPS

(Appendix C – Recommendations from Policy and Procedures Working Group)

To decide whether to approve recommendations from the Working Group

14. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

To appoint members as appropriate (subject to decisions made at Item 13)

15. REPORT FROM TOURISM AND PROMOTION WORKING GROUP

(Appendix D – To follow)

To receive a report

16. WHAT’S ON LEAFLET (Cllr Lucas)

To discuss and make any appropriate decisions

17. FORMER DAY CENTRE AND NURSERY SCHOOL SITE WITH ADJOINING LAND (Appendix E)

To discuss the proposed sale of the above and to make any appropriate decisions.

18. RISK ASSESSMENTS (Appendix F)

To approve the Council’s Risk Assessment documentation

19. CHRISTMAS LIGHTING (Appendix G)

To discuss the matter and make any appropriate decisions

20. SCHEDULE OF PAYMENTS (Appendix H)

To approve the schedule of payments for June 2011

21. STATEMENT OF ACCOUNTS (Appendix I)

To approve the statement of accounts to June 30th 2011

22. PLANNING APPLICATIONS

To consider the following planning applications received to date and to agree on any comments or observations to be made to Rutland County Council:

- (i) APP/2011/0334 Taylor Wimpey
Removal of 7 No. Horse Chestnut trees and various works to a further 7
(Revised application)
Trees on land between Schofield Road and Oakfield
- (ii) APP/2011/0460/APB Dr R Guthrie
Fell 1 No. Magnolia tree
4 Catmose Park Road
- (iii) APP/2011/0376/DTR Robert Clayton (Rutland County Council)
Erection of 2 No. wooden notice boards to north and east elevations
Rutland County Museum Catmos Street
- (iv) APP/2011/0415/DTR Mr Rajan Uppal
Application for variation of condition 2 of permission FUL/2010/0441 to refer
to revised layout and elevational drawings
16 Church Street
- (v) APP/2011/0416/DTR Mr Rajan Uppal
Application for variation of condition 2 of permission LBA/2010/0442 to refer
to revised layout and elevational drawings
16 Church Street
- (vi) APP/2011/0302/PG (Revised applications) Thunder Child Investments Ltd
6 Church Street – Change of use to ground floor and part first floor to use as
wine bar (Class A4). Change of use of part first floor to guest accommodation
(3 bedrooms with en-suite facilities) to be used in conjunction with wine bar
(Class C1)

Rear of 4 Church Street – Change of use to ground floor to retail (Class A1).
Change of use to first floor to guest accommodation (3 bedrooms with en-
suite) facilities to be used in conjunction with wine bar
4-6 Church Street

Richard White
Clerk to the Council
8th July 2011