

Oakham Town Council

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A MEETING OF
OAKHAM TOWN COUNCIL
WEDNESDAY 10TH AUGUST 2011 AT 7.00PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM

AGENDA

1. **APOLOGIES - Standing Order 1(u)**
 - (i) To receive apologies for absence
 - (ii) To decide whether to approve absences
2. **CO-OPTION**

To make appropriate decisions relating to the co-option of a new member on to the Council
3. **DECLARATIONS OF INTEREST**

Members are asked to declare any interest they may have in respect to items on the agenda
4. **MINUTES** (*Appendix A – Previously distributed*)

To confirm the minutes of the meeting of Oakham Town Council held on Wednesday 13th July 2011
5. **COUNCILLOR'S QUESTIONS**

To answer questions previously notified to the Clerk under Standing Order 8
(*Members note that 72 hours notice is now required*)
6. **ITEMS OUTSTANDING FROM PREVIOUS MEETINGS**

To consider items outstanding from previous meetings
7. **CHAIRMAN AND MEMBER'S REPORTS**

To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council
(*Members intending to report should inform the Clerk prior to the meeting*)
8. **REGISTER OF MEMBER'S INTERESTS**

Members are asked to inform the Clerk of any changes in their Register of Member's Interests.
9. **CLERK'S REPORT – For information only**

To receive a report from the Clerk
10. **DEPUTATIONS BY THE PUBLIC**

Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Orders 1(d) – 1(i)
11. **AMENDMENT TO STANDING ORDERS** (*Appendix B*)

To approve changes to Standing Orders

- 12. AUDIT PLAN 2011 – 2012 (*Appendix C*)**
To approve the draft Audit Plan for the current financial year
- 13. SYSTEM OF INTERNAL CONTROL (*Appendix D*)**
To discuss, agree on any changes and to approve the proposed document
- 14. LOCALISM BILL – THE IMPLICATIONS FOR THE COUNCIL (Cllr Dewis) (*Appendix E*)**
To receive a paper on the implications of the Localism Bill for the Council
- 15. LICENCE FOR SITTING OF BENCH ON LONG ROW (*Appendix F*)**
To authorise the signing of the Licence agreement
- 16. DISTRIBUTION OF PAPERS**
To agree on a procedure for the distribution of papers to members and members of the public
- 17. MILEAGE ALLOWANCE (*Appendix G*)**
To agree on a mileage allowance figure for the Chairman for mileage undertaken in the course of his or her duties
- 18. RISK ASSESSMENTS (*Appendix H*)**
To approve the Council's Risk Assessment documentation
- 19. CHRISTMAS LIGHTING (*Appendix I*)**
To discuss the matter and make any appropriate decisions
- 20. DELEGATION OF FUNCTIONS (*Appendix J*)**
To agree on a scheme of delegation until the next meeting of the Council on September 13th 2011
- 21. BUDGET FOR PLANNING AND PARKS COMMITTEE (*Appendix K*)**
To agree on budget headings that can be spent by the Planning and Parks Committee subject to the provisions laid out in the Council's Standing Orders
- 22. SCHEDULE OF PAYMENTS (*Appendix L*)**
To approve the schedule of payments for July 2011
- 23. STATEMENT OF ACCOUNTS (*Appendix M*)**
To approve the statement of accounts to July 31st 2011
- 24. EXEMPT ITEM**
To decide whether to exclude the Public and Press under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 during consideration of Item 25 on the Agenda due to the confidential nature of the business to be discussed
- 25. OAKHAM FITNESS CENTRE (*Appendix N*)**
To discuss various matters and to make any appropriate decisions

Richard White
Clerk to the Council
4th August 2011