

# Oakham Town Council

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A MEETING OF  
OAKHAM TOWN COUNCIL  
WEDNESDAY 3<sup>RD</sup> MARCH 2010 AT 7.00 PM  
AT THE OFFICES OF OAKHAM TOWN COUNCIL,  
VICTORIA HALL, 39 HIGH STREET, OAKHAM

## AGENDA

- 1. APOLOGIES**  
To receive and accept apologies for absence
- 2. DECLARATIONS OF INTEREST**  
Members are asked to declare any interest they may have in respect to items on the agenda
- 3. MINUTES**  
To confirm the minutes of the Meeting of Oakham Town Council held on Wednesday February 3rd 2010  
(*Appendix A – Previously distributed*)
- 4. COUNCILLOR'S QUESTIONS**  
To answer questions previously notified to the Clerk under Standing Order 23  
(*Members note that 24 hours notice is now required*)
- 5. ITEMS OUTSTANDING FROM PREVIOUS MEETINGS**  
To consider items outstanding from previous meetings
- 6. CHAIRMAN AND MEMBER'S REPORTS**  
To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council  
(*Members intending to report should inform the Clerk prior to the meeting*)
- 7. REGISTER OF MEMBER'S INTERESTS**  
Members are asked to inform the Clerk of any changes in their Register of Member's Interests.
- 8. CLERK'S REPORT – For information only**  
To receive a report from the Clerk
- 9. DEPUTATIONS BY THE PUBLIC**  
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Order 73

- 10. RENT FOR OFFICES**  
To decide whether the proposed annual rent by the Council's landlords for the period April 1<sup>st</sup> 2010 to March 31<sup>st</sup> 2015 is acceptable.  
*(Appendix B – To follow)*
- 11. OAKHAM BOWLS CLUB RENT**  
To agree on a rental amount for 2010 - 2011  
*(Appendix C)*
- 12. RECOMMENDATIONS FROM STAFFING COMMITTEE**  
To decide whether to approve recommendations from the meeting of the Staffing Committee held on Wednesday January 27<sup>th</sup> 2010 relating to:  
(i) Clerk's Salary  
(ii) Awarding of permanent contract to the Assistant Clerk  
*(Appendix D)*
- 13. PLANNING OBSERVATIONS AND DEVELOPER CONTRIBUTIONS CONSULTATION**  
To agree on any comments to be made regarding the consultation  
*(Appendix E)*
- 14. REPORT ON THE EFFECTIVENESS OF INTERNAL AUDIT (REIA)**  
To receive an interim report on REIA.  
*(Appendix F)*
- 15. SCHEDULE OF PAYMENTS**  
To approve the Schedule of Payments for February 2010  
*(Appendix G – to follow)*
- 16. STATEMENT OF ACCOUNTS**  
To approve the Statement of Accounts to February 28<sup>th</sup> 2010  
*(Appendix H – to follow)*
- 17. EXEMPT ITEM**  
To decide whether to exclude the Press and Public during consideration of Item 18 on the Agenda due to the commercial sensitivity of the matter to be discussed.
- 18. BANDSTAND**  
To consider Tenders received relating to works to the Bandstand and to award the contract for the work  
*(Appendix I)*
- 19. MISCELLANEOUS – For Information Only**  
To receive any further items for information only

Richard White  
Clerk to the Council  
25<sup>th</sup> February 2010