

Oakham Town Council

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A MEETING OF
OAKHAM TOWN COUNCIL
WEDNESDAY 4TH AUGUST 2010 AT 7.00 PM
AT THE OFFICES OF OAKHAM TOWN COUNCIL,
VICTORIA HALL, 39 HIGH STREET, OAKHAM

AGENDA

1. **APOLOGIES - Local Government Act 1972 Section 85 (1)**
To receive and to decide whether to approve apologies for absence
2. **DECLARATIONS OF INTEREST**
Members are asked to declare any interest they may have in respect to items on the agenda
3. **MINUTES**
To confirm the minutes of meeting of Oakham Town Council held on Wednesday 7th July 2010 (*Appendix A – Previously distributed*)
4. **COUNCILLOR'S QUESTIONS**
To answer questions previously notified to the Clerk under Standing Order 23
(*Members note that 24 hours notice is now required*)
5. **ITEMS OUTSTANDING FROM PREVIOUS MEETINGS**
To consider items outstanding from previous meetings
6. **CHAIRMAN AND MEMBER'S REPORTS**
To receive a report from the Chairman on functions attended and to receive reports from Members who have attended meetings on behalf of Oakham Town Council
(*Members intending to report should inform the Clerk prior to the meeting*)
7. **REGISTER OF MEMBER'S INTERESTS**
Members are asked to inform the Clerk of any changes in their Register of Member's Interests.
8. **CLERK'S REPORT – For information only**
To receive a report from the Clerk
9. **DEPUTATIONS BY THE PUBLIC**
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Order 73
10. **PLANNING APPLICATION**
To consider the following Planning Application and to make observations or comments thereon to Rutland County Council:
FUL/2010/0729/PG Sainsbury's Supermarkets Limited
New retail unit (Class A1) with associated car parking, petrol filling station, vehicular and pedestrian access, highway works, landscaping and servicing
Land west of Lands End Way

- 11. DELEGATION OF AUTHORITY** *(Appendix B)*
To decide whether any further delegation of authority needs to be in place up to the next meeting of the Council
- 12. BORROWINGS** *(Appendix C and C(i) – letter and report)*
To consider a letter received and a report relating to borrowings and to decide on a suitable course of action
- 13. AUDIT PLAN** *(Appendix D)*
To consider the Draft Audit Plan for 2010 – 2011 and to discuss and approve any changes considered necessary
- 14. SUSPENSION OF STANDING ORDER 35**
To resolve to suspend Standing Order 35 in order that Items 15(a) (i) and 15(a) (ii) on the Agenda can be considered
- 15. REPRESENTATIVES ON OUTSIDE BODIES**

 - (a) To nominate representatives to the following:

 - (i) Oakham Festival Committee (1 vacancy)
 - (ii) Oakham Carnival and Fun Day Committee (1 vacancy)
 - (iii) Trustees of the Oakham Memorial Institute (2 vacancies)
 - (iv) Oakham United Charities (1 vacancy)
 - (b) To confirm representatives to the Police Joint Action Group (JAG)
- 16. CHURCH STREET TOILETS** *(Appendix E)*
To consider a quotation for the servicing, by the manufacturers, of the five automated hand wash stations and to decide whether to approve it
- 17. BANDSTAND MARATHON 2010**
To consider a report from the Working Group and to make any appropriate decisions relating to the matter.
- 18. RENEWAL OF LICENCE**
To approve the renewal of the Licence for the Burley Road / Burley Park Way roundabout
- 19. ENTRANCE TO OLD SCHOOL** *(Appendix F and F(i) - Quotation and report / recommendation to follow)*

 - (i) To consider a report on the project and to decide whether the contract for the work can be awarded without competition.
 - (ii) To authorise funding for the project
 - (iii) To discuss and decide on any other issues relating to the project
- 20. NEST SWING AT ROYCES**
To receive a report from members and to agree on a suitable way forward
- 21. ACCESS TO OFFICE**
To receive a report from members and to make any appropriate decisions relating to the issue
- 22. SCHEDULE OF PAYMENTS** *(Appendix G – To follow)*

 - (i) To authorise payment of Invoice No. 464240 for £464.82 from Rutland County Council
 - (ii) To decide whether to approve the Schedule of Payments for July 2010
 - (iii) To further discuss matters relating to the approved Schedule of Payments for June 2010 and to make any appropriate decisions thereon.

- 23. STATEMENT OF ACCOUNTS** (*Appendix H – To follow*)
To decide whether to approve the Statement of Accounts to July 31st 2010
- 24. EXCLUSION OF PUBLIC AND PRESS**
In accordance with Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, Standing Order 61 and the Council's Complaints Procedures, to decide whether to exclude the Press and Public during consideration of Item 25 on the Agenda due to the confidential nature of the business to be discussed
- 25. COMPLAINT**
To receive details from the Chairman of a complaint made about an employee.

Richard White
Clerk to the Council
29th July 2010